



Republic of the Philippines
National Irrigation Administration
Central Office

REQUEST FOR EXPRESSION OF INTEREST FOR
***Procurement of Consultancy Service for the Preparation of
The NIA Procurement Manual, Right-Of-Way Manual, And
Social and Environmental Safeguard Manual***

1. The *National Irrigation Administration* through the COB 2023 intends to apply the sum of *Thirty Four Million Four Hundred Thousand Pesos (Php 34,400,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement of Consultancy Service for the Preparation of The NIA Procurement Manual, Right-Of-Way Manual, And Social and Environmental Safeguard Manual*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *National Irrigation Administration* now calls for the submission of eligibility documents for *Procurement of Consultancy Service for the Preparation of The NIA Procurement Manual, Right-Of-Way Manual, And Social and Environmental Safeguard Manual*. Eligibility documents of interested consultants must be duly received by the BAC-B Secretariat on or before October 2, 2023; 1:30 P.M. at BAC-B Secretariat Office, *2nd Floor, ICC Building, NIA Complex, EDSA, Diliman, Quezon City*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from the *National Irrigation Administration –Central Office* and inspect the Bidding Documents at the address given below during *8:00 AM to 5:00 PM*.
4. A complete set of Bidding Documents may be acquired by interested Bidders on September 22, 2023 to October 26, 2023 from the address below.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC-B shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of three (3) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

CRITERIA	TOTAL POINTS	MINIMUM SCORE REQUIRED FOR EACH CRITERION
Related experience and qualifications of personnel	55	33
Applicable experience of the consulting Firm	25	15
Current workload relative to capacity	20	12
TOTAL	100	60

6. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Selection (QCBS)* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within *one (1) year from the date of receipt of the Notice to Proceed.*
9. The *National Irrigation Administration* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

MS. LAILYN B. VILLAFLOR-SANTIAGO
 National Irrigation Administration
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 Office of the BAC-B Secretariat
 Email address: bac-b@nia.gov.ph
 2nd Floor, ICC Building, NIA Complex,
 EDSA, Diliman, Quezon City
 Tel. No. 8929-6071 loc. 115

Date: September 22, 2023


ALBINE DAVE V. JUBIDADO, CPA
 Vice Chairperson
 Bids and Awards Committee - B